

NJEDA PROJECT STATUS UPDATE TEMPLATE FOR GROW NJ PROJECTS
(This form must be completed every 180 days until project certification and be accompanied by a
valid New Jersey tax clearance for each approved entity and PEO)
Revised 4/2017

SUBMISSION DATE: _____

SECTION 1: GENERAL INFORMATION

1. Recipient Name:

2. Qualified Business Facility Address:

3. Project Contact:

4. Recipient's Tax Filing Period End Date (e.g. 12/31):

5. List below the Affiliate(s) or PEO(s) that will be making a job or capital investment contribution to the project:

6. List below the landlord(s) that will be making a capital investment contribution to the project:

SECTION 2: PROJECT BENCHMARKS

1. Has site plan approval been obtained from the municipality? If so, provide the approval date:

2. Construction commencement date:

3. Anticipated construction completion date:

4. Is construction delayed?

5. Is there a change to the project scope?

6. Has a green building plan been submitted for EDA review?

SECTION 3: PROJECT STATUS

Provide a narrative of the current project status and projected timeline

SECTION 4: CERTIFICATION TIMELINE

Certificate of Occupancy:

1. Has a temporary or permanent Certificate of Occupancy been issued? If so, when? If not, please provide the anticipated issuance date.

Capital Investment:

1. Have you engaged a Certified Public Accountant to perform the Cost Certification? If so, please list the name of your CPA firm below. If not, when do you expect to engage a CPA?

2. What is the anticipated date that the Cost Certification will be submitted to the Authority?

Jobs:

1. What is the estimated date that all retained employees will be transferred to the site? How many employees have been retained to date?

2. What is the estimated date that all the anticipated new jobs will be created at the site? How many jobs have been created to date?

3. What is the anticipated date that the Jobs Certification will be submitted to the Authority?

SECTION 5: MISC

1. This section is for any other information you would like to provide to the Authority concerning the project.

Please submit this completed questionnaire
to your assigned Incentives Officer via email.

Cost and Jobs Certification instructions can be found at www.njeda.com/GNJForms

Tax clearance can be obtained at <http://www.state.nj.us/treasury/taxation/busasst.shtml>