

NOTICE OF REQUEST FOR QUALIFICATIONS (RFQ)

2016-RED-RFQ-A/E-055

ARCHITECTURAL AND ENGINEERING SERVICES HEALTH / AGRICULTURE & TAXATION BUILDINGS CITY OF TRENTON, NEW JERSEY

Notice is hereby given that the New Jersey Economic Development Authority (NJEDA) Real Estate Development Division is planning to select TWO (2) A/E firms (or Architect with applicable sub-consultants) to provide complete architectural and engineering services for two (2) new State office buildings and associated parking/site work in the City of Trenton. The NJEDA, in accordance with its feasibility study (which will be provided to short listed firms with the RFP), will look to design and construct an office building of about 175,000 SF for NJ Division of Taxation and another separate office building of about 135,000 SF for NJ Departments of Health & Agriculture. Working with the selected Construction Manager (CM), each of the selected A/E firms will perform complete Design services for these new State office buildings.

The proposed +/- 175,000 SF Taxation building will be sited along South Warren Street, just south of John Fitch Way; to the east of the Department of Labor building. The proposed +/-135,000 SF Health & Agriculture building will be sited on the west side of North Willow Street, between West Hanover and Capitol Streets. Please see Exhibit C for conceptual site plans.

It is the intent of the NJEDA to develop a short list of five (5) firms whose qualifications make them the most qualified for the specific professional services required for this Project as outlined in this RFQ. These short listed firms will receive a Request for Proposal (RFP) package for consideration to provide the requested architectural, engineering and associated services.

The goal of our RFQ/RFP process is to select the top TWO (2) firms for these projects. No firm will be awarded both projects. We will negotiate with the highest technically ranked firms, based upon the proposals received in response to the RFP, with the highest ranked firm awarded the larger Taxation project and the 2nd ranked firm awarded the Health & Agriculture project.

Each project will be broken down into two components; Phase I Design and Phase II Design. It is anticipated that Phase I will generally involve a full complement of architectural and engineering disciplines for Schematic Design (SD) & Design Development (DD).

In order to be considered for selection, the respondent firm must meet the eligibility criteria and submit all required documentation as outlined in the RFQ, including but not limited, to a Professional Services Qualification Statement (PSQS). Firms that currently have a PSQS on file with the Real Estate Division of the NJEDA are encouraged to update or amend their PSQS in response to the project specific requirements in this RFQ, including *Item 14 (a) and 14(b)* of the PSQS. Any such PSQS on file with NJEDA, which is older than two years will not be considered by NJEDA.

The RFQ will be available to bidders on NJEDA's website at <http://www.njeda.com/rfq.aspx> (Bidding Opportunities - Notices of Request for Qualifications). **REF 2016-RED-RFQ- A/E-055** commencing at 11:00 a.m. on Wednesday, October 12, 2016.

Qualifications must be received by 11:00 a.m. on October 28, 2016

If a hard copy of the RFQ is required, please send a request to QARED@njeda.com. You will receive a confirmation email indicating when a hard copy is available for pick-up between the hours of 8:30 a.m. and 4:30 p.m. at NJEDA's office located at:

**New Jersey Economic Development Authority
36 West State Street, Trenton, NJ 08625**

All Qualification Submittals should be submitted as follows:

- One (1) printed, signed original
- Five (5) printed copies of the signed proposal, bound
- a signed electronic Adobe PDF version supplied on a compact disc or flashdrive*

(*The media submission should include electronic (i.e. scanned) versions of any and all submittal documents supplied with the Qualifications Submission. The media submission should be clearly marked with the Proposer's name, address and phone number information, as well as, the *RFQ* information REF #2016-RED-RFQ-A/E-055.)

Qualification responses should be submitted to:

Shipping/Delivery/Mailing Address:

New Jersey Economic Development Authority
Real Estate Division
36 West State Street
PO Box 990
Trenton, NJ 08625-0990

REF #2016-RED-RFQ-A/E-055

Due Date: Friday, October 28, 2016 at 11:00 a.m

FAXED QUALIFICATION STATEMENTS WILL NOT BE ACCEPTED.

Responses to the RFQ will be received until the above mentioned due date for receipt. After the due date, only properly and timely responses will be opened publicly.

Any questions regarding the RFQ should be directed in writing by e-mail to: QARED@njeda.com. **(EDA staff will not accept phone calls regarding this RFQ or subsequent RFP.)** The deadline for **Questions is Friday, October 21, 2016 by 11:00 a.m.** All Questions and Answers, and any Addenda, with regard to the RFQ will be posted on the NJEDA's website at <http://www.njeda.com/biddingopportunities> under **2014-RED-RFQ-A/E-055**.

If awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 regarding equal employment opportunity.