

NOTICE OF REQUEST FOR QUALIFICATIONS AND PROPOSALS
Property and Facilities Management Services
2017-RED-RFQ/P-PM-059

Notice is hereby given that the New Jersey Economic Development Authority (NJEDA) is seeking qualifications and proposals from firms interested in providing property and facilities management for various properties located throughout New Jersey and which are owned, operated, managed, or leased by the NJEDA. The firm selected to provide these services will be required to hold all subconsultant contracts to provide the services required by the NJEDA.

Firms which meet the qualifications and experience described in the RFQ/P are invited to submit a proposal which must include the specific experience and qualifications of the firm. The proposal must be responsive to the RFQ/P including all required compliance documentation. Firms submitting a proposal which provides evidence documenting the qualifications and experience described in the RFQ/P before the closing date will be considered for selection, subject to any limitations indicated with respect to the specialized experience or other qualifications required. Price and other factors will be considered in the selection of the successful firm.

The RFQ/P will be available on NJEDA's website at <http://www.njeda.com> (Bidding Opportunities - Notices of Request for Qualifications and Proposals). **REF # 2017-RED-RFQ/P-PM-059** commencing at **1:00 p.m. on Friday, July 28, 2017.**

If a hard copy of the RFQ/P is required, please send a request to QARED@njeda.com. You will receive a confirmation email indicating that a hard copy is available for pick-up between the hours of 8:30 a.m. and 4:00 p.m. at NJEDA's office located at:

New Jersey Economic Development Authority
36 West State Street, Trenton, NJ 08625

All respondents are strongly encouraged to attend site tours (refer to RFQ/P for detailed information):

- Technology Centre of New Jersey, CCIT, 675 US Highway One South, North Brunswick, NJ at 11:00 a.m. on Thursday, August 3, 2017.
- NJEDA Headquarters, 36 West State St, Trenton, NJ at 11:00 p.m. on Friday, August 4, 2017.

As further outlined in the RFQ/P, proposals must be received by **2:00 p.m. on Friday, August 25, 2017.** Proposals should be addressed to:

Mailing Address/Shipping/Delivery Address:

New Jersey Economic Development Authority - Real Estate Division

REF # 2017-RED-RFQ/P-PM-059

Due Date: Friday, August 25, 2017 – 2:00 PM

36 West State Street

PO Box 990

Trenton, NJ 08625-0990

Responses to the RFQ/P will be received until the above-mentioned time and date for receipt. After the deadline, all received responses will be opened publicly.

Any questions regarding the RFQ/P should be directed in writing by e-mail to: QARED@njeda.com. **(No phone calls please). The deadline for questions is Friday, August 11, 2017 at 2:00 p.m.** All questions and answers with regard to the RFQ/P will be posted on NJEDA's website.

Interested parties are encouraged to frequently check the Bidding Opportunities section of NJEDA's website from the date and time the RFQ/P is issued, up to and including the due date and time of the proposal opening – reference **#2017-RED-RFQ/P-PM-059** available at **<http://www.njeda.com>** - Bidding Opportunities for any updates, additional information and/or addenda pertaining to this RFQ/P, as well as, for posted questions and answers.

Any Addenda issued, and the final Question and Answer document will be posted to the NJEDA website no later than two (2) days prior to the proposal submission date.

Respondents will be required to be knowledgeable of and acknowledge receipt of all Addenda, and Questions and Answers, and should provide, as part of its proposal submission, the Acknowledgement of Receipt of Addenda / Q&A form, Exhibit B of the RFQ/P.

If awarded a contract your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 regarding equal employment opportunity.